

OSAKIS LAKE ASSOCIATION (OLA) BOARD OF DIRECTORS (BOD) MEETING

DATE: Feb 20, 2021 **TIME:** 9am

LOCATION: Osakis Community Center and ZOOM

BOD MEMBERS PRESENT: Gary Barber, Doug Schmidt, Bruce Magnus, Stephanie McKee, Jim McComb, Dick Nelson

QUORUM: Six of Nine BOD members present exceed the quorum criteria.

OTHERS PRESENT: Mike Helwig, Maria Farnsworth

AGENDA TOPIC: Secretary Report
None.

AGENDA TOPIC: Treasury Report

Our treasurer, Stephanie McKee, gave a summary that we have roughly \$45k in our account, with roughly \$8k of that dedicated to the bog fund.

AGENDA TOPIC: Introduction of Guests

Mike Helwig was introduced as a guest, he and his wife Staci and daughter Abbi have a home on the lake up near the Holiday Resort. Maria Farnsworth joined as a guest via zoom later during the meeting.

AGENDA TOPIC: Officer Election

The officer elections were led by Gary Barber and Bruce Magnus. Gary Barber appointed Sandy Gallus and Mike Helwig to the board.

RESOLUTION: Motions and Motion Seconds were made by board members on hand for the officer elections.

Bruce Magnus was unanimously elected to be the President moving forward.

Doug Schmidt was unanimously re-elected to be the Vice-President moving forward.

Stephanie McKee was unanimously re-elected to be the Treasurer moving forward.

Mike Helwig was unanimously elected to be the Secretary moving forward.

Some board members discussed other possible interested parties that have shown interest in becoming part of our board. Each possible candidate that was brought up was assigned a board member to followup.

AGENDA TOPIC: Annual Meeting

The annual meeting is again being planned for the first Saturday in May, which is May 1st this year. Possible venues and Covid19 factors were discussed. A annual meeting committee was nominated and put together, which includes: Stephanie McKee, Maria Farnsworth, Greg Graves, Dick Nelson and Doug Schmidt.

A board meeting was set to take place on Thursday March 4th, 2021 to specifically discuss and plan the annual meeting.

AGENDA TOPIC: Silent Auction

Doug Schmidt is in charge of the silent auction this year and has auction items ready. Doug is going to look into having this year's auction set-up online as a virtual auction.

AGENDA TOPIC: Curly Leaf Pond (CLP) Weed

RESOLUTION: Motion for BOD to approve treatment of CLP for the recommended areas (areas 3, 5, 6, 7,8,10, 12) totaling 33.56 acres from the Blue Water Science (BWS) CLP survey that was completed for the north end of Lake Osakis in June 2020. The motion was put forward to hire Lake Restoration Inc. to treat these 33.56 acres at a maximum cost of \$16k.

Motions and Motion Seconds were made by board members on hand and was approved unanimously.

BWS completed a CLP survey on the northern part of Lake Osakis in June 2020. From the

resultant map, 12 areas were identified for potential treatment with CLP growth. BWS recommended treating map areas 3,5,6,7,8,10 and 12. Totaling 33.56 acres.

Three bids were gathered to treat these 33.56 acres (the bids were gathered for treating a larger area in the lake at first and have reduced down for the specifically recommended 33.56 acres, so the final bid price might be affected):

PLM Lake & Land Management Corp. - \$60K

Clarke - \$41K

Lake Restoration Inc. - \$14.5K

These treatments will not include the 150 feet closest to shore. Gary Barber will look into the possibility of lake front property owners giving consent and paying individually for the treatment of CLP for the 150 feet closest to their shoreline.

BWS has been hired to complete a CLP delineation survey for the rest of Lake Osakis in April/May 2021. Grants look to be available to fund CLP abatement from the State (DNR), Douglas and Todd counties. The board will continue to pursue these available funds where applicable.

AGENDA TOPIC: Lake Improvement District (LID)

The board had a discussion on the idea of forming a LID via the county for Lake Osakis. Pros, cons and feasibility of being part of a LID were discussed. Next steps in understanding the viability will be agenda points for the upcoming meetings.

OTHER BUSINESS:

- We will try and arrange for zoom to be part of our meetings moving forward in the near future.
- Doug Schmidt will try and see if online credit card payments can be made in the future with respect to paying annual dues.
- Gary Barber commented that he received multiple calls about the low lake level this past summer. He felt that the ability to control or influence this was not within the scope of the OLA.
- A short discussion was had on raking the washed up weeds prior to winter to avoid having sludge/muck in the spring.

GENERAL NOTES:

- None

MEETING ADJOURNED: Unanimously at 11am

RESPECTFULLY SUBMITTED: Mike Helwig; Secretary _____

APPROVED BY BOD: Year: 2021 Month: 03 Day: 04

OSAKIS LAKE ASSOCIATION (OLA) BOARD OF DIRECTORS (BOD) MEETING

DATE: Mar 4, 2021 **TIME:** 6pm

LOCATION: ZOOM

BOD MEMBERS PRESENT: Bruce Magnus, Doug Schmidt, Stephanie McKee, Chris Lawin, Gary Barber, Mike Helwig, Maria Farnsworth, Sandy Gallus, Tammy Hase, Troy Thomas

QUORUM: Ten of fourteen BOD members present exceed the quorum criteria.

OTHERS PRESENT: Laura Backes

AGENDA TOPIC: Secretary Report

RESOLUTION: Motions and Motion Seconds were made by board members on approval of the minutes from the previous board meeting held on Feb 20, 2021. The minutes from that meeting were unanimously approved. File: 02-20-21 OLA BOD Mtg Minutes.pdf

AGENDA TOPIC: Treasury Report

Our treasurer, Stephanie McKee, gave a summary that we have roughly \$45k in our account, with roughly \$15k of that dedicated to the bog fund as of 31-Jan-21. That is a slight change from the previous report with a correction of the amount dedicated to the bog fund.

A small discussion on removing bogs followed, but was tabled for a meeting in the future.

AGENDA TOPIC: Introduction of Guests

Laura Backes was introduced as a guest. She and her husband own the True Value Hardware store in Osakis. She is a member of the Osakis City Council. A discussion followed on our two groups working in a more collaborative manner in the future.

AGENDA TOPIC: Zoom Update

The group involved with this board zoom meeting found it to be a favorable format. The idea of possibly meeting on the second Thursday of the month in the future has been suggested. Our next meeting will be via zoom and is scheduled for Thursday March 18th, 2021 at 6pm CST.

AGENDA TOPIC: Annual Meeting, its venue and auction

The annual meeting is again being planned for the first Saturday in May, which is May 1st this year. It is in our bylaws that it is held on this first Saturday in May. Sandy Gallus has confirmed that we have the Osakis VFW reserved for May 1st again this year. They have a capacity of 250, and with the current MN Covid restrictions, they are limited to 50% capacity at this time.

An annual meeting committee was nominated and put together, which includes: Maria Farnsworth (Chair), Stephanie McKee, Greg Graves, Dick Nelson and Doug Schmidt.

Doug Schmidt is heading up the auction this year and has talked about the possibility of using "32 Auctions" as a site to host a virtual auction this year.

AGENDA TOPIC: Curly Leaf Pond (CLP) Weed

RESOLUTION: Motion to update the previous BOD meeting to approve treatment of CLP for the recommended areas (areas 3, 5, 6, 7,8,10, 12) totaling 33.56 acres from the Blue Water Science (BWS) CLP survey that was completed for the north end of Lake Osakis in June 2020. The motion was put forward to hire Lake Restoration Inc. to treat these 33.56 acres **with a 2PPM concentration** at a bid of \$25,942. A second related motion was put forward to allow Lake Restoration Inc. to be our CLP treatment company for this year and two more years.

Motions and Motion Seconds were made by board members on hand and was approved unanimously.

BWS completed a CLP survey on the northern part of Lake Osakis in June 2020. From the resultant map, 12 areas were identified for potential treatment with CLP growth. BWS recommended treating map areas 3,5,6,7,8,10 and 12. Totaling 33.56 acres.

These treatments will not include the 150 feet closest to shore. Gary Barber will look into the

possibility of lake front property owners giving consent and paying individually for the treatment of CLP for the 150 feet closest to their shoreline.

AGENDA TOPIC: Website and social media updates

Bruce has a meeting this next week with a local company to discuss the possibility of changing our website host and go with a different web designer. Fees for continuing with our current web site host were discussed. Mike Helwig is going to check in with the possibility of having his daughter help update the social media options on our website; she has experience in the area.

AGENDA TOPIC: Web based membership dues

Doug Schmidt has been looking into getting Heartland to host this service via our website. Mike Helwig has offered to help him move this forward. Stephanie McKee has some experience with credit card readers using cell phones, which would be a great asset if available at our annual meeting.

AGENDA TOPIC: Membership drive

A membership committee was formed: Tammy Hase (Chair), Sandy Gallus, Maria Farnsworth and Mike Helwig. Discussion about creating a brochure on the OLA benefits was discussed.

OTHER BUSINESS:

☐ A short discussion was had on the possibility of having pull-tabs as a future fund raiser for the OLA.

☐ How to keep our PO Box checked in a timely manner in the future was discussed.

MEETING ADJOURNED: Unanimously at 8pm

RESPECTFULLY SUBMITTED: Mike Helwig; Secretary _____

APPROVED BY BOD: Year: _2021_ Month: _03_ Day: _18_

OSAKIS LAKE ASSOCIATION (OLA) BOARD OF DIRECTORS (BOD) MEETING

DATE: Mar 18, 2021 **TIME:** 6pm

LOCATION: ZOOM

BOD MEMBERS PRESENT: Bruce Magnus, Doug Schmidt, Stephanie McKee, Chris Lawin, Gary Barber, Mike Helwig, Maria Farnsworth, Tammy Hase, Troy Thomas

QUORUM: Nine of fourteen BOD members present exceed the quorum criteria.

OTHERS PRESENT: None

AGENDA TOPIC: Secretary report

RESOLUTION: Motions and Motion Seconds were made by board members on approval of the minutes from the previous board meeting held on Mar 4, 2021. The minutes from that meeting were unanimously approved. File: 03-04-21 OLA BOD Mtg Minutes.pdf

AGENDA TOPIC: Treasurer report

RESOLUTION: Motions and Motion Seconds were made by board members on approval of the treasurer's report sent out by Stephanie earlier on Mar 18, 2021. The treasurer's report was unanimously approved.

Our treasurer, Stephanie McKee, gave a summary that we have roughly \$44.6k in our account, with roughly \$19.6k of that dedicated to the bog fund as of 18-Mar-21. That is a slight change from the previous report with a correction of the amount dedicated to the bog fund.

AGENDA TOPIC: Communications protocol (internal and external)

RESOLUTION: Motion for approval that our incoming president, Bruce Magnus, should now have bank signature authority on the accounts associated with the OLA. And our outgoing president, Gary Barber, should now be removed from the same accounts. Motions and Motion Seconds were made by board members on hand and was approved unanimously. Action – Bruce Magnus

RESOLUTION: Motion for approval that our future newsletter and other correspondences be delivered and available in a digital format, with an effort to eliminate printing it in the future. Motions and Motion Seconds were made by board members on hand and was approved unanimously.

Bruce Magnus discussed finalizing the letter he sent out to the board for review to property owners on CLP. Suggested edits were made and the letter has been set for digital distribution in the days to come. Bruce also discussed having signage printed up and put along the lake side roads making people aware of CLP and encouraging OLA membership. All suggested edits to Bruce's proposed sign are expected back to him by end of day Friday Mar 26, 2021.

AGENDA TOPIC: Annual meeting update

RESOLUTION: Motion to allow a budget of \$400 for food and other associated expendables for the meal that is to be served at our annual meeting was put forward. Motion Seconds were made by board members on hand and was approved unanimously.

The annual meeting is set for Saturday May 1st, currently planned is happy hour 4-5:30, meeting at 5:30 and dinner at 6:30. Originally the VFW could allow 125 people to a function like this due to Covid, but that has now increased to 185, this may change again in the future. A free will donation sign and some of the dinner details were also discussed.

Using "32 Auctions" for our online auction fundraiser was discussed. Doug has the current list of auction items. A discussion of board members helping in any way to get additional donations was discussed.

Also having a general donation button on the auction site was talked about. Doug is going to send out a letter to the board members that he has used for soliciting donations.

AGENDA TOPIC: Web based membership dues payment system update

RESOLUTION: Motion to allow the committee of Doug Schmidt, Bruce Magnus, Mike Helwig and Chris Lawin to move forward and finalize the website based and mobile visa processing for the OLA. Motions and Motion Seconds were made by board members on hand and was approved unanimously.

Quite a bit of discussion took place on new information on options associated with getting a credit card system in place for the OLA. It was agreed this committee would have a conference call on Tuesday Mar 23, 2021 @ 10am with the Heartland vender to keep the ball moving forward.

AGENDA TOPIC: Curly Leaf Pond (CLP) Weed

We have a contract with Lake Restoration Inc. to start treating CLP as discussed in the previous meeting. At this time, the DNR has given us an unofficial approval to receive the \$5K grant associated with this treatment. Aquatic Invasive Species (AIS) applications are in for Todd and Douglas counties. Positive communications have been had with both counties; we are optimistic to receive funding from both of these sources.

These treatments will not include the 150 feet closest to shore. Bruce Magnus sent out the needed information (forms) to get your personal shoreline treated.

AGENDA TOPIC: Website and social media updates

Bruce had a meeting this past week with a local company to discuss the possibility of changing our website host and go with a different web designer. Fees for continuing with our current web site host were discussed. They have a proposal to us for \$2200, which is the discounted fee for a non-profit. Chris Lawin (our website lead) had some questions and wanted to look at a couple of things before we committed.

AGENDA TOPIC: Membership drive

Tammy Hase (Chair) commented that more is to come on this soon. It will important to be ready to have a push as we head towards our annual meeting.

AGENDA TOPIC: OLA high school scholarship

RESOLUTION: Motion to put forth a \$500 Osakis High School college scholarship this year was put presented to the board. Motions and Motion Seconds were made by board members on hand and was approved unanimously.

AGENDA TOPIC: Bog fund and annual membership fee

RESOLUTION: Motion to have a membership vote at our annual meeting to raise our annual membership fee to \$75 annually, to eliminate that \$25 of this membership fee has to be directed into the bog fund and to ask the membership to use some of the funds that are currently in the bog fund to treat CLP. Motions and Motion Seconds were made by board members on hand and was approved unanimously.

The bog fund looks to be pretty well funded at this time. The latest concerns from the OLA are more focused on AIS (CLP). It has been proposed that we reclassify the membership fee to go into one general fund or perhaps a lake conservation fund, not \$25 of the membership fee going directly into the bog fund. It has also been proposed to raise the membership fee to \$75 annually. And lastly, it has been proposed that we ask the membership to use some of our bog fund to treat CLP. We need to be prepared to show the costs and benefits of this at the annual meeting.

OTHER BUSINESS:

- Fund raising vis pull tabs has been pushed as a topic for a future meeting
- A group in Miller Bay has drilled a core sample this past winter, not much more is known about the results from the board members on hand at this time.
- Our next zoom meeting has been set to be at 7pm on Thursday Apr 8th, 2021

MEETING ADJOURNED: Unanimously at 7:45pm

RESPECTFULLY SUBMITTED: Mike Helwig; Secretary _____

APPROVED BY BOD: Year: 2021 Month: 04 Day: 08

OSAKIS LAKE ASSOCIATION (OLA)

BOARD OF DIRECTORS (BOD) MEETING

DATE: Apr 08, 2021 **TIME:** 7pm

LOCATION: ZOOM

BOD MEMBERS PRESENT: Bruce Magnus, Doug Schmidt, Stephanie McKee, Chris Lawin, Gary Barber, Mike Helwig, Maria Farnsworth, Tammy Hase, Sandy Gallus

QUORUM: Nine of fourteen BOD members present exceed the quorum criteria.

OTHERS PRESENT: None

AGENDA TOPIC: Secretary report

RESOLUTION: Motions and Motion Seconds were made by board members on approval of the minutes from the previous board meeting held on Mar 18, 2021. The minutes from that meeting were unanimously approved. File: 03-18-21 OLA BOD Mtg Minutes.pdf

AGENDA TOPIC: Treasurer report

RESOLUTION: Motions and Motion Seconds were made by board members on approval of the treasurer's report sent out by Stephanie earlier on Apr 7, 2021 including the 3 bills that were outstanding. The treasurer's report was unanimously approved.

Our treasurer, Stephanie McKee, gave a summary that we have roughly \$44.2k in our account, with roughly \$19.7k of that dedicated to the bog fund as of 7-Apr-21.

AGENDA TOPIC: Bog fund

RESOLUTION: Motion to have a membership vote at our annual meeting asking the membership to use 50% of the funds that are currently dedicated to the bog fund to be transferred to our general fund for lake maintenance. Motions and Motion Seconds were made by board members on hand and was approved unanimously.

More discussion took place on the healthy state of the bog fund and proposing that we ask the membership to transfer 50% of our dedicated bog fund to our general account with additional discussion on how this would be used for lake maintenance. We need to be prepared to show the costs and benefits of this at the annual meeting.

AGENDA TOPIC: Annual meeting update

Maria Farnsworth is going to chair our annual meeting committee this year. Gary Barber, Steph McKee, Sandy Gallus and Bruce Magnus are also on the committee. Maria committed to sending an annual meeting agenda in the days to come. The DNR cannot speak at this year's meeting due to their Covid restrictions. Chad at Lake Restoration Inc. is a planned speaker.

Having a discussion at the annual meeting about the possibility of forming a Lake Improvement District (LID) was also discussed. Some ideas were to have a table at the annual meeting, letting people know they would have area/district representation within the LID, possibly with 5 to 9 districts. The idea is to possibly start the discussion to see how the general pulse is with the membership.

AGENDA TOPIC: Curly Leaf Pond (CLP) Weed

The CLP treatment needs to have a public notification prior to the application being made. It was discussed that we would use our website and social media outlets to make this happen and perhaps also the newspaper.

AGENDA TOPIC: Website and Social Media Updates

RESOLUTION: Motion to continue using Pinnacle for our website design and management. The cost to update our website would be \$1500 plus the monthly maintenance fee would be \$80/month. Motions and Motion Seconds were made by board members on hand and was approved unanimously.

The Priority Web design company we were considering to take over our website design and management has told us it will take 40 days to make live, which is too long in our timeline.

AGENDA TOPIC: Heartland Payment Systems

The ability to make a payment on our website via a credit card is moving forward nicely, we have supplied heartland with information we would like to see as part of the process.

The mobile credit card reader has been received. We will get it set-up tested soon.

AGENDA TOPIC: 32 Auctions

RESOLUTION: Motion for approval that we spend \$70 to get "32 Auctions" up and running for our silent auction site. Motions and Motion Seconds were made by board members on hand and was approved unanimously.

AGENDA TOPIC: Membership drive

Lots of moving parts and suggested changes as we head into our annual meeting, Tammy Hase (Chair) commented that we will plan to head in the direction that the membership and annual meeting outcome takes us.

OTHER BUSINESS:

- Fund raising vis pull tabs has been pushed as a topic for a future meeting
- Our next zoom meeting has been set to be at 7pm on Thursday Apr 22nd, 2021

MEETING ADJOURNED: Unanimously at 9am

RESPECTFULLY SUBMITTED: Mike Helwig; Secretary _____

APPROVED BY BOD: Year: _2021_ Month: _04_ Day: _22_